

**The Challenge**

After Boynton Beach used Grants Network: Research to increase annual funding, they faced communication problems among departments.

The Solution

Grants Network: Tracking & Reporting was implemented to centralize grant info and documents, allowing personnel to track projects among departments.

The Results

With Tracking & Reporting, staff members were better able to manage their workload and focus their energy on seeking additional grant funding.

The Municipality: Boynton Beach

Boynton Beach, Florida, is located in southern Palm Beach County and has a population of 67,000 people. It was the first municipality to adopt Grants Network: Tracking & Reporting.

The Challenge: More Money, More Grants Management Issues

Boynton Beach, Florida, started using eCivis Grants Network: Research in 2001. Over 18 months, its grant funding skyrocketed from \$1 million to \$5.5 million. Boynton Beach Grant Coordinator Debbie Majors recognized that handling more funding posed a number of challenges for the city: “I quickly found that it was very difficult to stay on top of all the grants. It was a haphazard internal process with each department doing things differently.... We spent so much time rushing around to find documents that were mislaid and stressing about follow-up.”

Aside from the problem of managing more funding, some departments rotated staff among different positions, including the positions of grant writer and grant administrator, which made it difficult to keep track of documents.

The Solution: Tracking & Reporting Simplifies Grants Management

Boynton Beach approached eCivis to help identify the problems surrounding its grants management processes and to help find a solution. eCivis examined the city’s existing grants management process and helped streamline it by implementing Grants Network: Tracking & Reporting. The system works directly with Grants Network: Research, allowing all information to be carried over and eliminating the need for manual data entry.

“eCivis zeroed in on our real need with Tracking & Reporting,” said Majors. “With Tracking & Reporting, users can upload documents, keep history, manage paper flow, be alerted for critical deadlines, and monitor extensions and modifications—all in one place. The system helps you be organized, no matter how disorganized you are.”

The Results: Consistent and Organized Funding

Tracking & Reporting brought order to Boynton Beach’s grant processes and allowed the city to pursue more grant funding. “I just plug in all the dates for progress reports, photographs, and reimbursements, and it reminds me when they’re needed. No chance of missing deadlines,” said Parks Superintendent Jody River.

“The Tracking & Reporting System helps you be organized, no matter how disorganized you are.”

Debbie Majors
Boynton Beach Grant Coordinator